



Privacy Policy

Updated May 25, 2022

Protecting your private information is our priority. This Privacy Policy applies to the ViewpointMfg.com and Viewpoint Manufacturing, LLC and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to VPM will include ViewpointMfg.com and Viewpoint Manufacturing, LLC. The website is an integrated cloud module structured supported by [Odoo.com](https://www.odoo.com) to provide government, commercial and private agencies with information on our services, capabilities, policies, and account related information. By using the website, you consent to the data practices described in this policy.

1. Information we collect

Most of the personal data we collect is directly provided by our users when they register and use our services. Other data is collected by recording interactions with our services.

VPM may collect personally identifiable information (PII), such as your name, email address, and phone number. VPM may also collect anonymous demographic information, which is not unique to you, such as your location, company name, and business sector. We may gather additional personal or non-personal information in the future. We never record or store credit card information from our customers, and always rely on trusted third-party payment processors for credit card processing.

When you apply for a job VPM we may ask you to provide additional PII as required to fulfill our legal obligations and personnel management requirements. We will not ask you to provide information that is not necessary for the recruitment process. In particular, we will never collect any information about your racial or ethnic origin, political affiliations, religious beliefs, trade union membership or sexual orientation.

Information about your computer may be automatically collected. This information can include: IP address, browser language, geolocation, browser platform, access times, and referring website addresses. This information is used to provide general statistics regarding VPM website and for the operation of service.

Some forms on our website may be protected by Google reCAPTCHA and may also use specific Google cookies. See also [Google Privacy Policy and Terms of Use](#).

VPM does not knowingly collect PII from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

2. How we use this information

VPM collects and uses your personal information to operate its website(s) and deliver the products and services you requested, to answer your requests, and for billing and account management reasons. Data is used to deliver optimized content, communication and marketing (our marketing messages always come with a way for you to opt-out at any time) from VPM and affiliates.

VPM may share your information with trusted partners to send you email, postal mail, provide customer support, perform statistical analysis, or arrange for deliveries. All trusted partners are prohibited from using

your personal information except to provide these contracted services. Trusted partners are required to maintain the confidentiality of your information.

Job application information will only be processed for recruitment purposes. You may contact us to request deletion of your information at any time.

Browser data is anonymously analyzed to maintain and improve our services. Google reCAPTCHA may also be used for security purposes. We only correlate this data with your personal data when required by law or for security purposes.

3. Third Party Disclosure

Except as explicitly mentioned above, VPM does not sell, rent, trade, or lease your information to third parties.

VPM will only disclose your personal information, without notice, if required to do so by law or in good faith that such action is necessary to: (a) conform to the edicts of the law or comply with the legal process served on VPM; (b) protect and defend the rights or property of VPM; and (C) act under exigent circumstances to protect the personal safety of users of VPM, or the public.

4. Security of your Personal Information

Your personal information is secured from unauthorized access, use or disclosure. VPM provides access to personal information only on an as-needed basis (job function) and as outlined in Section 2. Access to the databases is password protected. Cloud servers are running hardened Linux distributions with up-to-date security patches. You can find more information on System Security, Physical Security and Network Defense [here](#).

5. Changes to this Statement

VPM may update this Privacy Policy occasionally to reflect Company and Customer feedback, reflect changes to our website or comply with legal obligations. VPM requests you periodically review this policy to be informed of how VPM is protecting your information.

6. Contact Information

Please address your questions or comments regarding this policy to:

Address: Viewpoint Manufacturing, LLC 9103 Emmott Road, Ste. 5, Houston, Texas 77040

Email: Communication @viewpointmfg.com

Phone: 281-258-4151

If you feel that this VPM has not adhered to this policy, please contact us.